

RULES AND REGULATIONS OF PARTICIPATION IN THE FORUM

1. GENERAL PROVISIONS

1.1. The following rules and regulations [hereinafter: Rules and Regulations] describe the rights and obligations of the participants of CENTRAL EUROPEAN TECHNOLOGY FORUM CETEF'22 [hereinafter: Forum] and Polish Chamber of Commerce of High Technology (IZTECH).

1.2. Forum is held on October 24-25 on-site at the Congress Centre and other venues of Wroclaw University of Science and Technology as well as on-line.

1.3. Forum is organised by Polish Chamber of Commerce of High Technology - IZTECH [hereinafter: Organiser] with its registered office in Warsaw and place of business at the address: 02-699 Warsaw, Taborowa 22, and Wroclaw University of Science and Technology.

1.4. Forum's agenda is available at: www.cetef.eu.

2. REGISTRATION

2.1. Registration of each participant is required by completing the registration form available on the Conference website: www.cetef.eu. Upon completion of registration each participant receives a confirmation e-mail to the address provided by the participant in the registration form.

2.2. Completing the registration form ensures a temporary 7-day reservation of participation. The registration is confirmed by paying the Conference fee within 7 days from the date of registration. If the Participant fails to pay the fee within the stipulated time the reservation is automatically cancelled.

2.3. Organiser takes no responsibility if the Participant provides false data upon registration.

3. REGISTRATION FEES

3.1. The fees Participants pay cover:

- (a) participation/access to conference materials;
- (b) access to digital resources;
- (c) catering.

3.2. Fees depend on the form of participation as described below:

(a) On-site:

- i. 2 days: 800 PLN
- ii. 2 days: 500 PLN (for IZTECH members)
- iii. 1 day: 400 PLN
- iv. 1 day: 200 PLN (for IZTECH members)

(b) On-line:

free of charge

3. The Forum's Registration Fees must be paid within seven days from the date of registration to the bank account provided in the registration form and on the Forum's website.
4. Failure to pay the Forum's Registration Fees within seven days from the date of registration results in automatic cancellation of participation confirmed by an e-mail from the Organiser.
5. Organiser issues electronically a VAT invoice to confirm the payment of the Forum's Registration Fees.

4. PARTICIPATION IN THE CONFERENCE

- 4.1. On-site Participants are verified and registered upon arrival at the Forum's venue.
- 4.2. On-line Participants are verified by their login to the broadcasting site.

5. PARTICIPATION CANCELLATION

- 5.1. Participants may cancel their participation.
- 5.2. Cancellation of participation is done in writing by sending an e-mail to the address provided on the Forum's website.
- 5.3. In case of cancellation Participants are reimbursed as follows:
 - (a) cancellation by October 14th, 2022 - Participants receive 70% of the Registration Fee (30% are administrative costs)
 - (b) cancellation after October 14th, 2022 - Participants have no right to reimbursement of Forums' Registration Fee.
- 5.4. In case of cancellation, the Organiser reimburses the Registration Fee, to the bank account provided upon registration, as described in Section 5.3.(a) immediately but no later than 14 days from the date of the reception of the cancellation e-mail.

6. CONSUMER'S RIGHT OF WITHDRAWAL

- 6.1. As of January 1, 2021, the provisions herein concerning the Consumer in this section shall apply to a natural person - Forum's Participant.
- 6.2. A consumer who has concluded the Agreement remotely may withdraw from it without stating any reasons by making a statement to that effect in writing within 14 days from the date of issuing the payment.
- 6.3. In order to exercise the right of withdrawal, a clear statement must be made and sent in writing to the Organiser's address indicated in Sec. 1.3. or by e-mail to: office@iztech.pl
- 6.4. The Agreement withdrawal form is attached as Appendix 1 to the Rules and Regulations herein.
- 6.5. The Organiser is obliged to immediately, no later than within 14 days from the date of receipt of the Consumer's statement of withdrawal from the Agreement, reimburse the Consumer for all incurred payments.

7. PERSONAL DATA

Pursuant to Article 13 of the Regulation of the European Parliament and the European Council (EU) 2016/679 of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC [hereinafter the Regulation], we inform you that:

7.1. The administrator of your personal data is the Polish Chamber of Commerce of High Technology (IZTECH) with its registered office in 02-699 Warsaw, Taborowa Str. 22, Poland, NIP: 525 242 45 06, e-mail address: office@iztech.pl.

7.2. Your personal data will be processed for the purposes and on the basis of:

(a) sending commercial information, based on separate consent - Article 6.1.(a) of the Regulation;

(b) advancement and execution of the contract - Article 6.1.(b) of the Regulation;

(c) to document the performance of the contract and its settlement on the basis of tax and accounting law, as well as to assert claims or fulfil other obligations to state authorities - Article 6.1.(c) of the Regulation;

(d) for direct marketing - Article 6.1.(f) of the Regulation.

7.3. Recipients of personal data entrusted to the Administrator will be entities providing the Administrator with services related to financial settlements, legal and accounting advice, document archiving, IT support and other entities providing services supporting the preparation and conduct of the Forum.

7.4. You have the following rights against the Administrator:

- The right to access your personal data - Article 15 of the Regulation;

- The right to correct personal data - Article 16 of the Regulation;

- The right to remove personal data - Article 17 of the Regulation;

- The right to restrict the processing of personal data - Article 18 of the Regulation;

- The right to transfer personal data - Article 20 of the Regulation;

- The right to object to the processing of personal data for direct marketing purposes - Article 21(2) of the Regulation. The objection can be submitted to the e-mail address provided in Article 6.3. of the Rules and Regulations;

- The right to withdraw at any time consent to the processing of personal data in case of data processed based on Article 6.1.(a) of the Regulation.

7.5. You have the right to lodge a complaint to the supervisory authority - the President of the Personal Data Protection Office (address: Stawki 2, 00-193 Warsaw, Poland).

7.6. The provision of your personal data is voluntary, but necessary for the provision of the service.

8. FORCE MAJEURE

9.1. The Organiser declares that in justified cases of force majeure, e.g. due to the sanitary and epidemiological situation, the Forum may take place in a different form than planned.

9.2. The Organiser reserves the right to change the date if forced to do so by force majeure. In the event of change in the format or date of the Forum, participation fees will not be refunded.

9.3 Force majeure means an event beyond the Organiser's control - unforeseeable, extraordinary, making it impossible to perform the obligations. Such events include in particular: wars, revolutions, fires, epidemics, embargoes, natural disasters, general strikes.

9. FINAL PROVISIONS

9.1. In matters not covered by the Rules and Regulations, the provisions of the Civil Code in particular shall apply, as well as, the provisions introduced by the administration authorities, state or local government entities in connection with the occurrence of force majeure.

9.2. Disputes relating to participation in the Forum will be resolved by the court having jurisdiction over the Organiser's registered office, unless otherwise provided by law.

9.3. Registration of participation in the Forum is tantamount to acceptance of the Rules and Regulations.

Appendix 1

Place, date

Polish Chamber of Commerce
for High Technology
Taborowa 22,
02-699 Warsaw,
Poland

CONSUMER'S AGREEMENT WITHDRAWAL FORM

(fill in to withdraw from the Agreement)

I, hereby, give notice of my withdrawal from the Agreement of participation in the Forum:

.....

Date/Place of Agreement:

Consumer's Last and First Name:.....

Consumer's Address:.....

.....

Consumer's Signature

